



## BUSINESS INCOME EXPENSE TEMPLATE

INCOME \_\_\_\_\_

### EXPENSES

Advertising \_\_\_\_\_

Insurance \_\_\_\_\_

Interest \_\_\_\_\_

Meals and Entertainment \_\_\_\_\_

Business Tax/Fees /Licenses \_\_\_\_\_

Office Expenses \_\_\_\_\_

Supplies \_\_\_\_\_

Legal/Accounting/Professional Fees \_\_\_\_\_

Admin Fees \_\_\_\_\_

Rent \_\_\_\_\_

Maintenance & Repairs \_\_\_\_\_

Property Taxes \_\_\_\_\_

Telephone \_\_\_\_\_

Utilities \_\_\_\_\_

Fuel Costs (except auto) \_\_\_\_\_

Motor Vehicle Expenses \_\_\_\_\_

Other Expenses